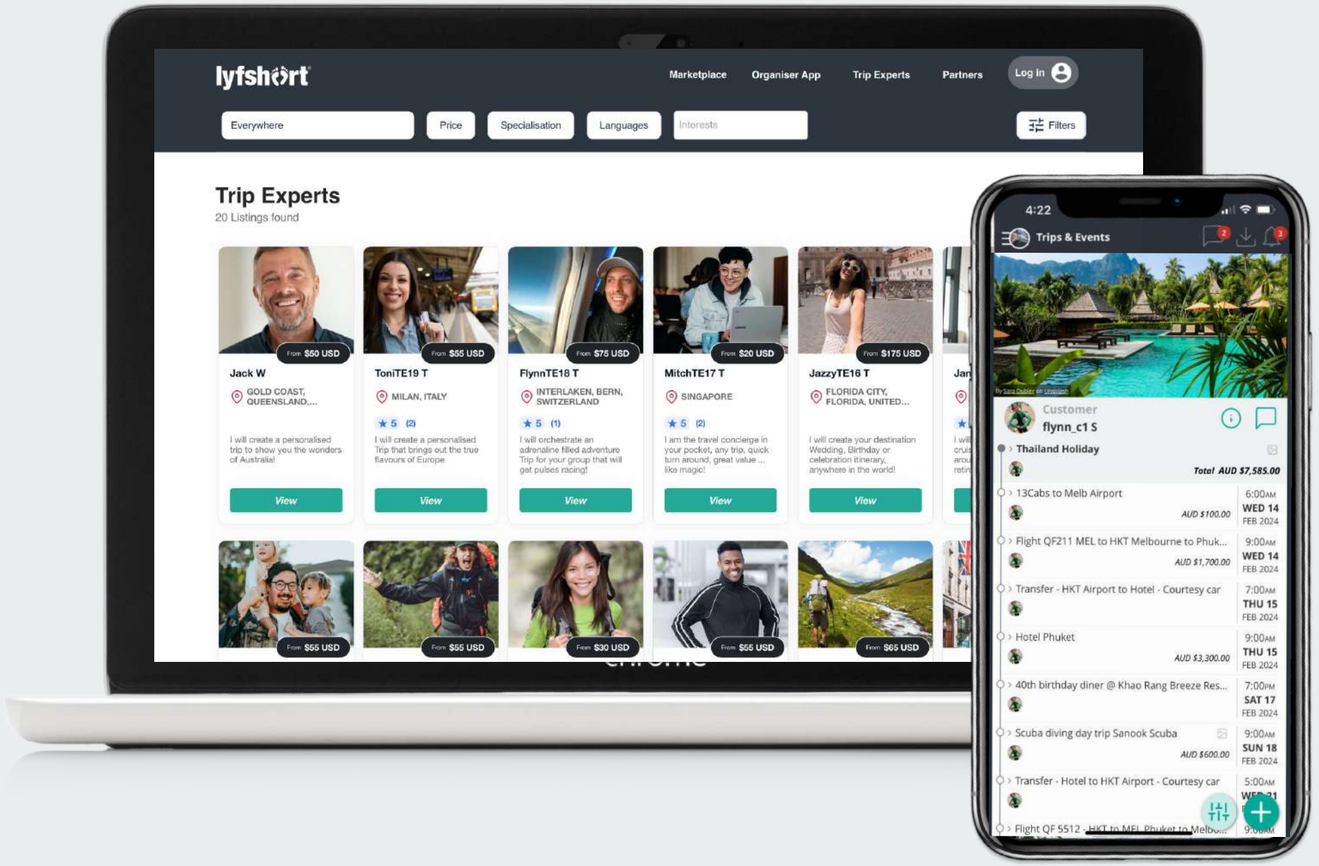
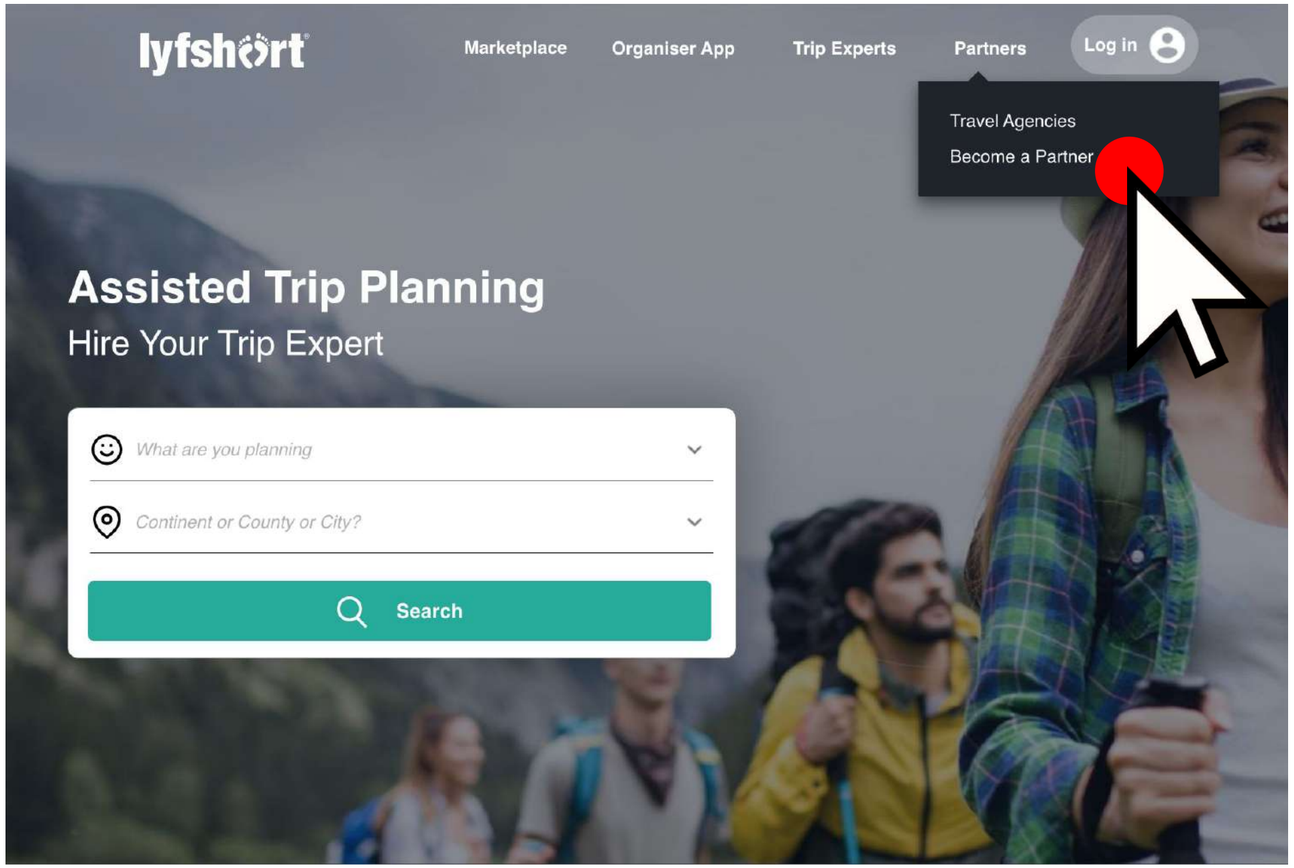
Travel Agency Partnership

Generate qualified leads and additional income for your Travel Business.

Getting Started Guide





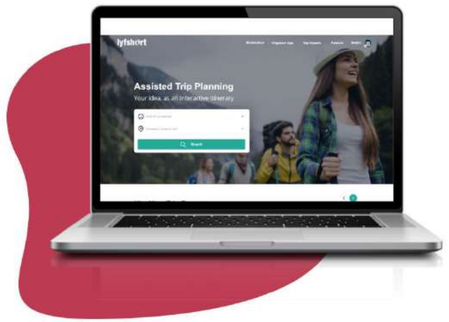
➔ Login or create a New User profile (Must do this before starting)

➔ Go to “Become a Partner”

Become A Trip Expert Or Partner Travel Business

Do you work as a Travel Agent and love helping customers from all around the world create amazing Trips? Would you like to :

- Get Paid for Creating Itineraries
- Recieve qualified Travel Agent leads
- Set your own service pricing
- Setup a profile quickly
- Focus on specialised areas you love
- Reach New International markets
- Use your existing IT Systems *(GDS, Booking tools)*
- Use purpose built Travel App to communicate *(instead of email & phone calls)*
- No up front costs
- Full travel booking commissions retained
- Small Fee on qualified leads *(Great Conversion Vs GAds, FB etc.)*



Trip Expert

- ☐ I am a Travel Agent and work for or represent a Partner Travel Business already on the Marketplace.
- ☐ I am a Travel Agent and the business I work for is not a Partner Travel Busine yet.
- ☐ I am not a Travel Agent but would like to investigate becoming one to offer Tri Expert Services.

Next action:

Select checkbox above

Travel Business

- ☐ I own or represent a Travel Agency registered in one of these supported coun and would like to become a Partner to add Trip Experts to the Marketplace.
- ☐ I can provide detalied commercial and financial information to verify the busin as part of the application.

Start Partnership Request

Become A Trip Expert Or Partner Travel Business

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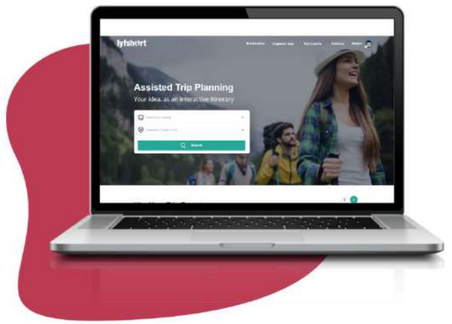

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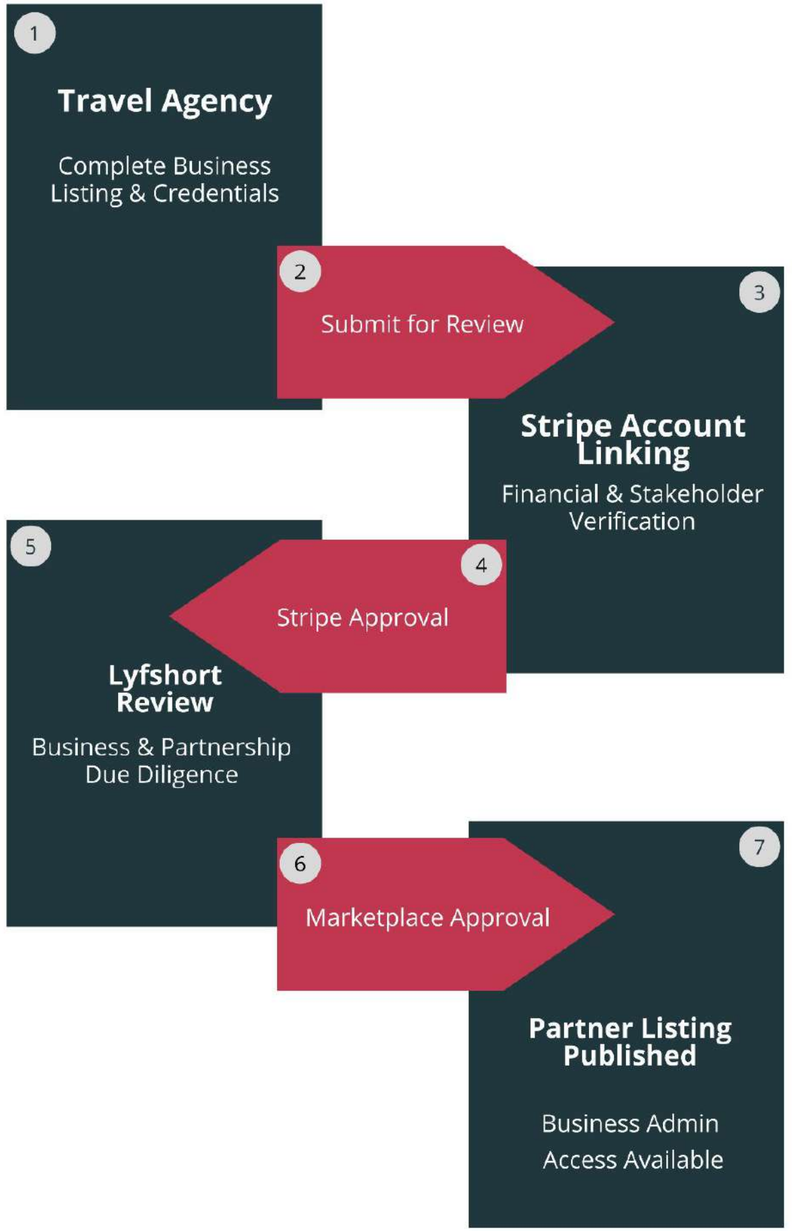
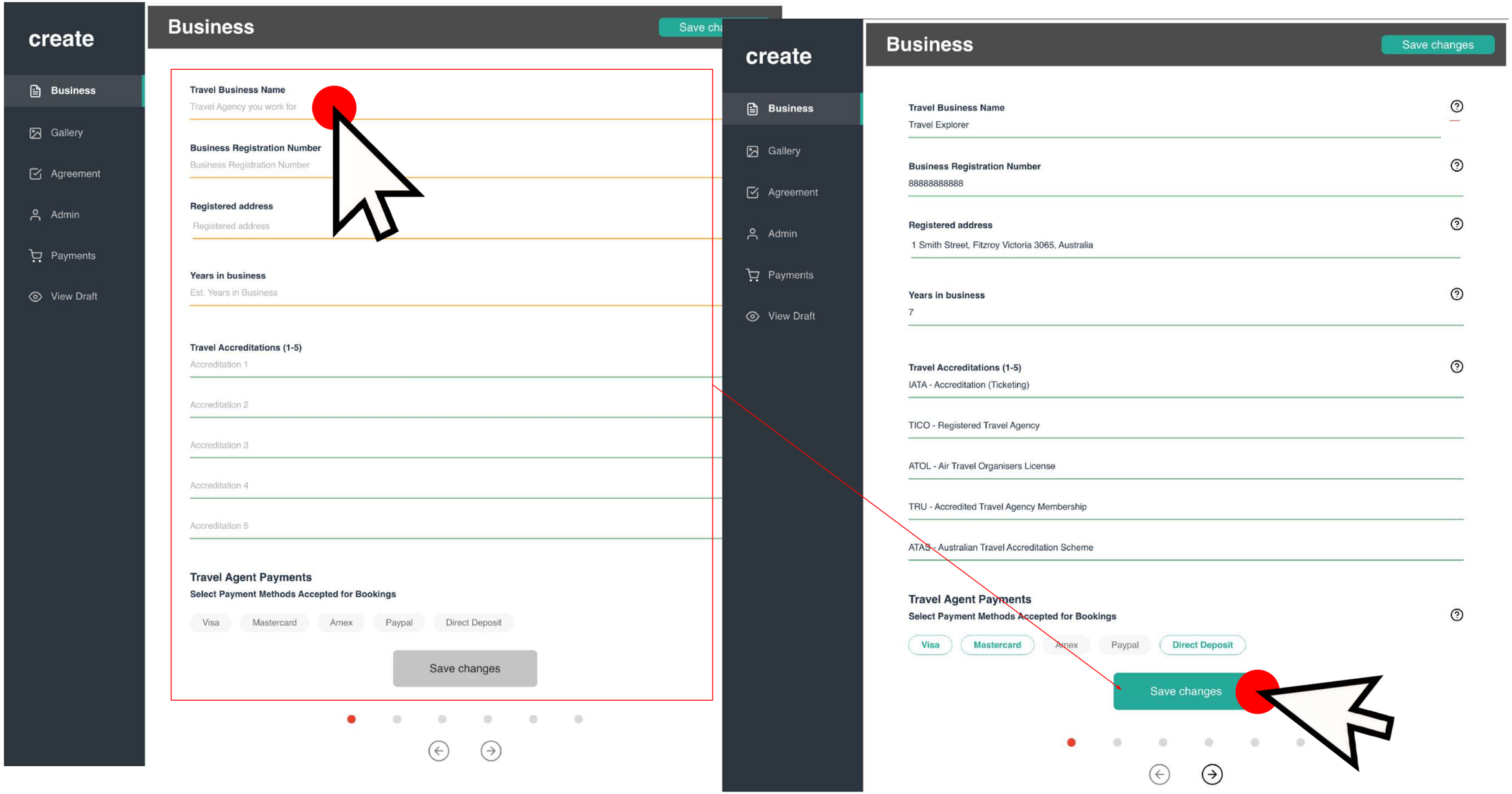
Start Partnership Request

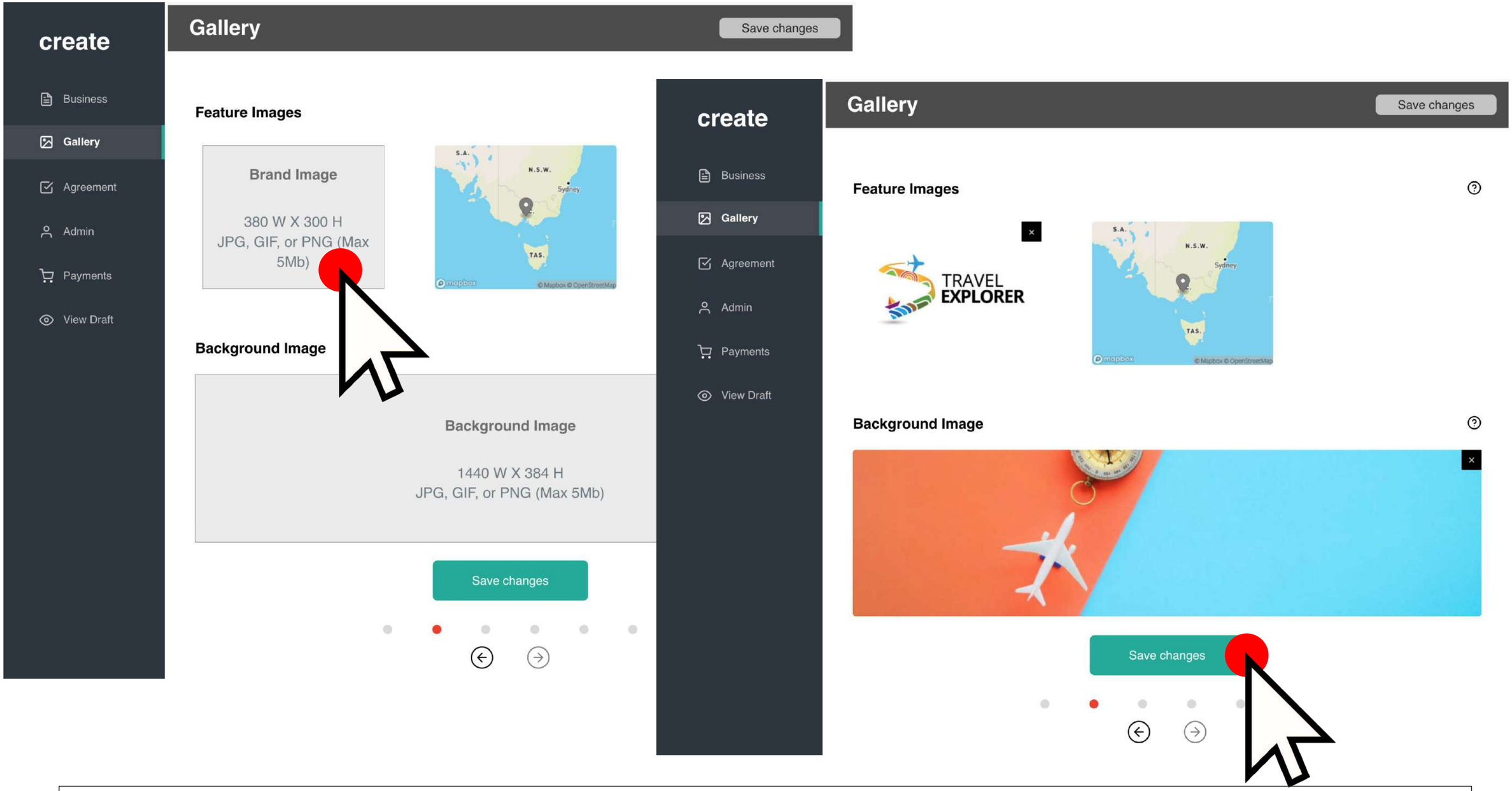
➔ Review Travel Business requirements, check boxes and press “Start Partnership Request”



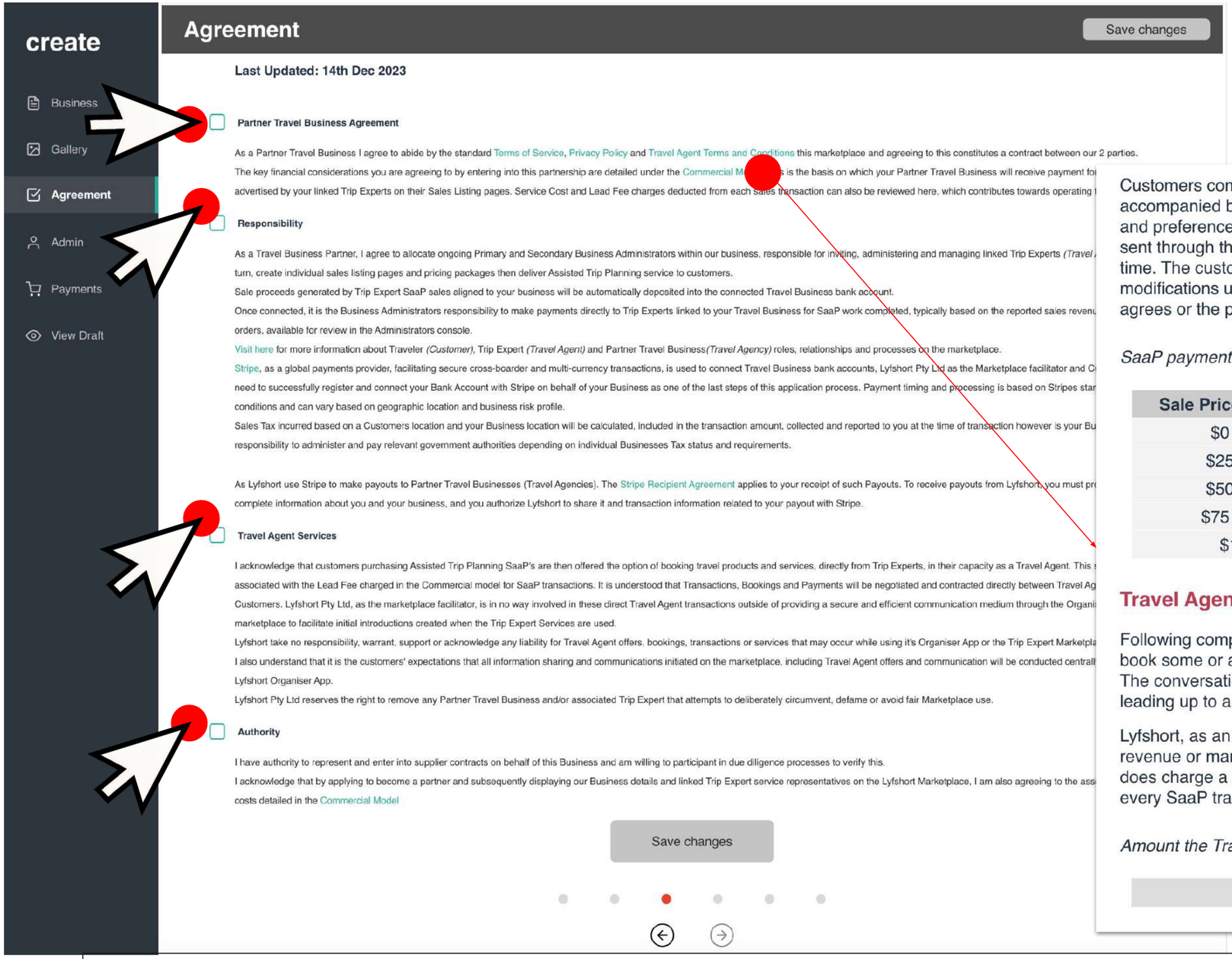
➔ Read diagram above to better understand the next steps in the application process



➔ Complete your business listing sections which gets submitted in the application process



➔ Add logo and background image your business page (Can go back and edit at any time)



Customers complete a Trip Expert request which includes nominating a SaaP package accompanied by general ideas to base research on, such as where, when, who with, budget and preferences submitted with hire payment. If the Trip Expert accepts the order, delivery is sent through the Lyfshort Organiser App as an Interactive Itinerary within the quoted delivery time. The customer then has collaboration time to request and communicate adjustments and modifications using In-App messaging. The service is complete when either the customer agrees or the purchased collaboration window expires.

SaaP payment is distributed as follows:

Sale Price Tiers(USD)	Marketplace Receives	Trip Expert Receives
$0 to $25	30%	70%
$25 to $50	25%	75%
$50 to $75	20%	80%
$75 to $100	15%	85%
$100 +	10%	90%

Travel Agent Service

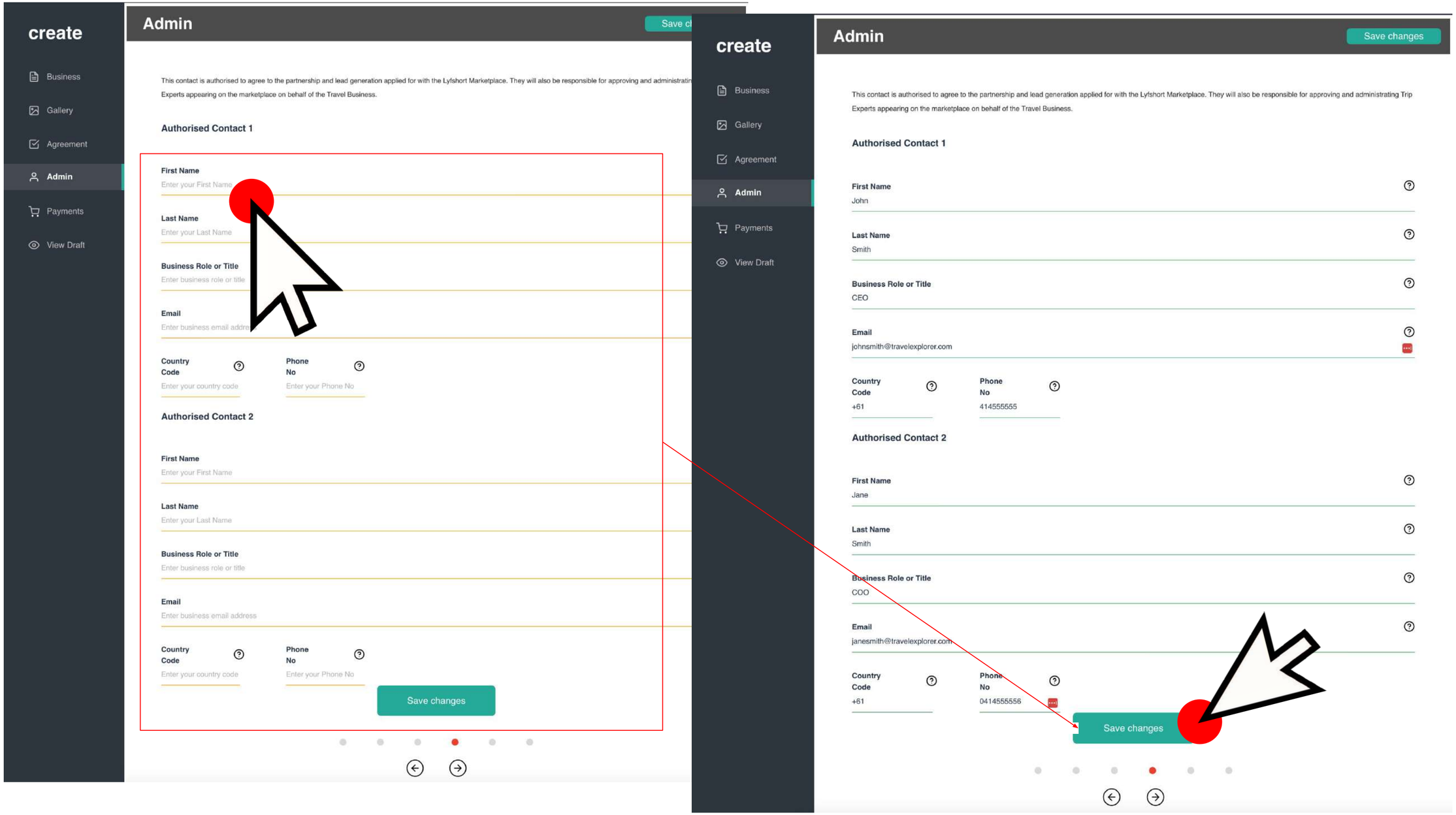
Following completion of a SaaP transaction, the customer has the option to continue on and book some or all itinerary items directly with the Trip Expert in their capacity as a Travel Agent. The conversation simply continues via messaging within the Lyfshort Interactive Itinerary App leading up to and during the trip.

Lyfshort, as an independent marketplace facilitator, does not charge commissions, share revenue or margins on travel bookings (Eg. flights, accommodation, activities etc.), however, does charge a nominal lead fee directly associated with the booking opportunities created with every SaaP transaction.

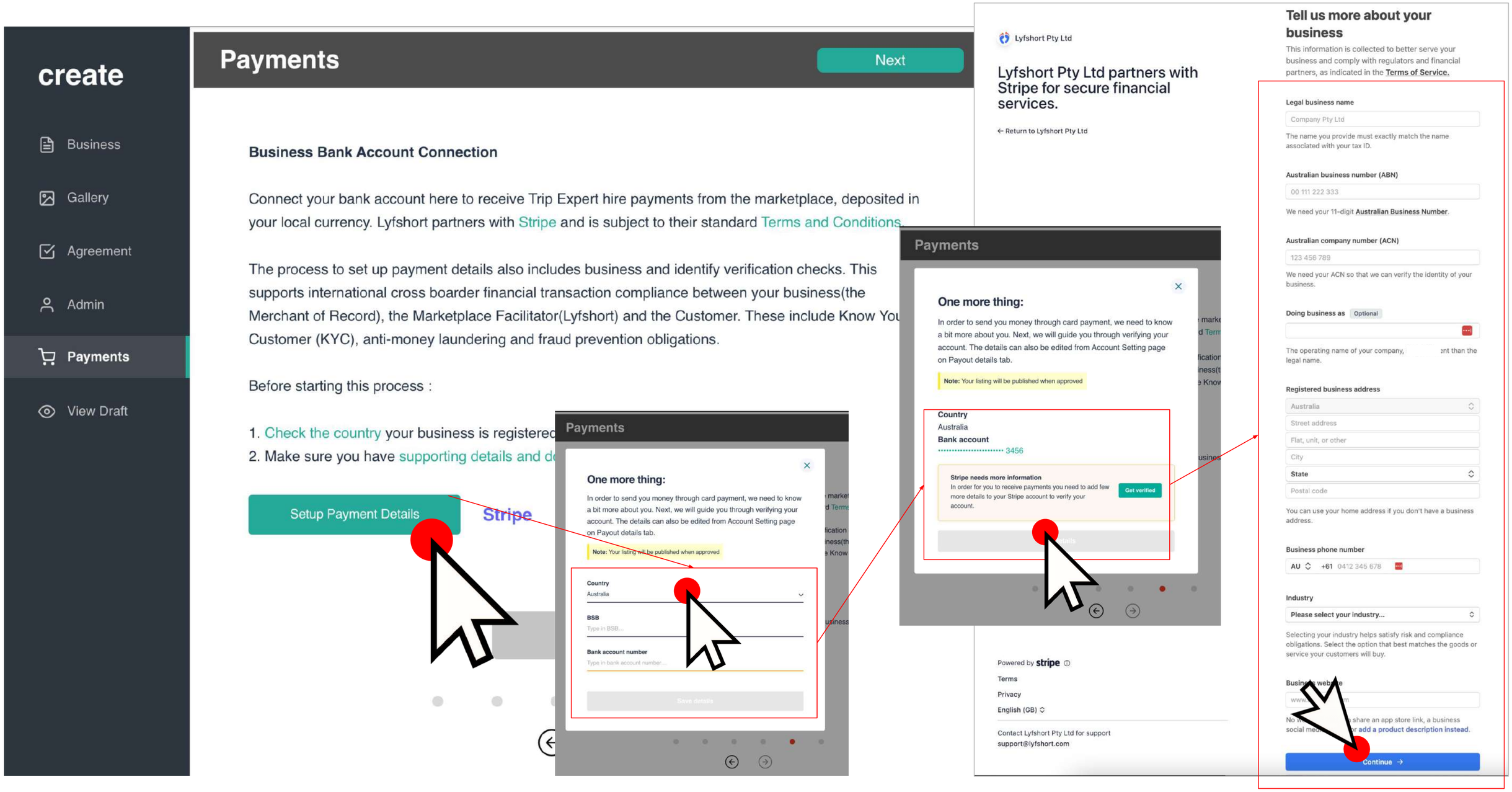
Amount the Travel Agency is charged on each SaaP transaction:

Lead Fee	USD $5

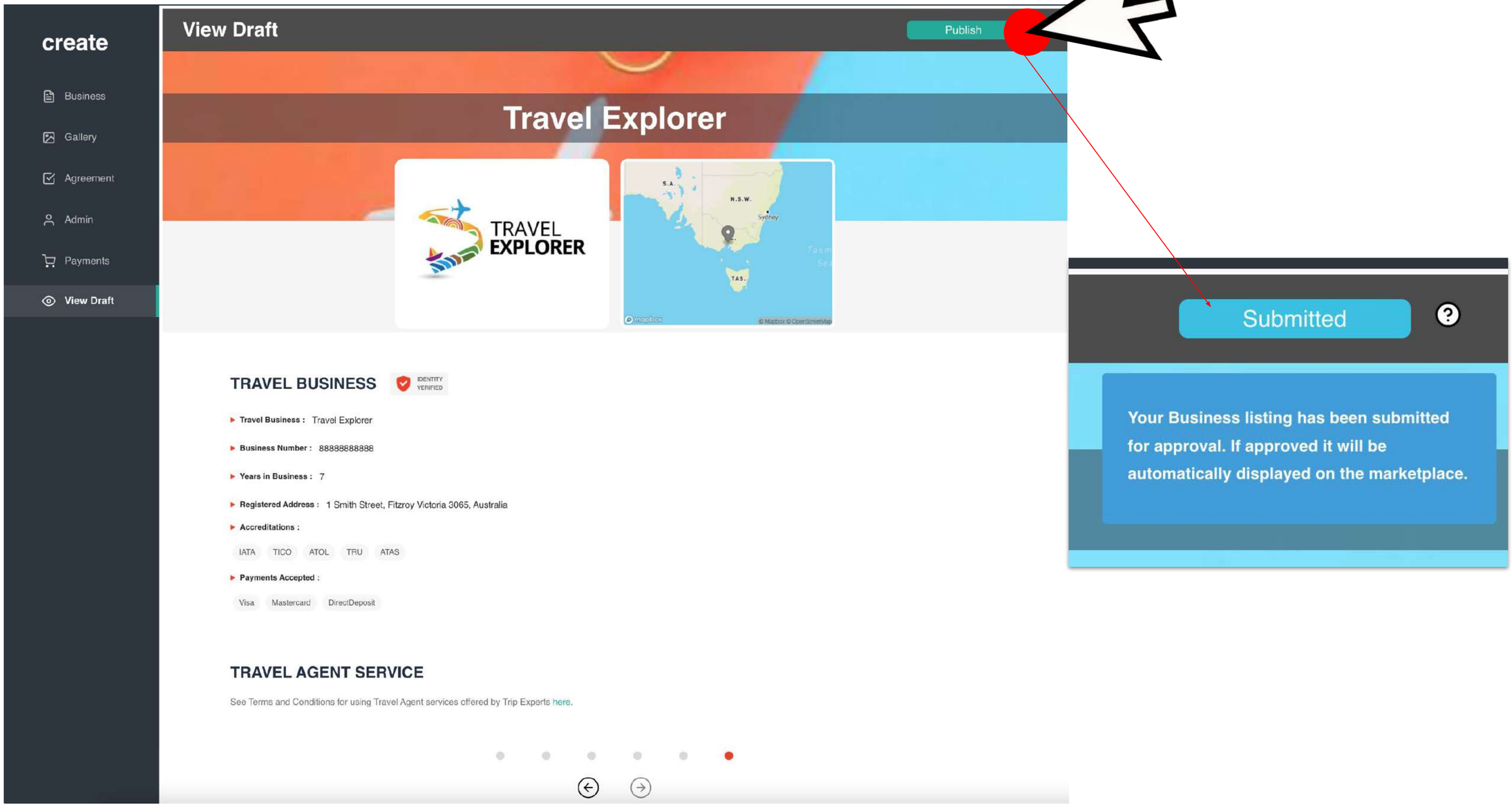
➔ Read and Agree to Marketplace terms, review “Commercial model” as how you get paid



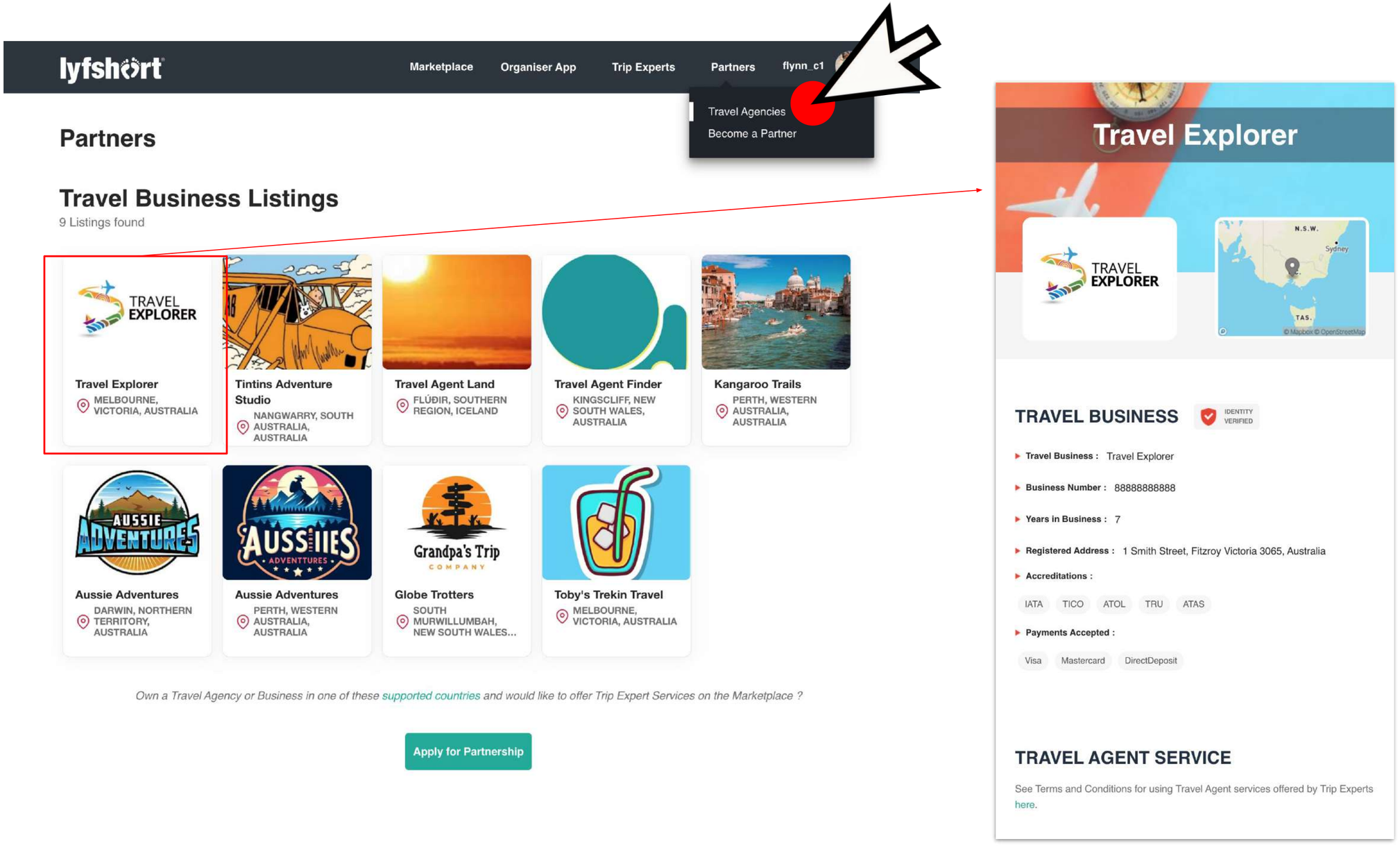
➔ Enter details of 2 Authorised people to administer account (may be contacted by Lyfshort)



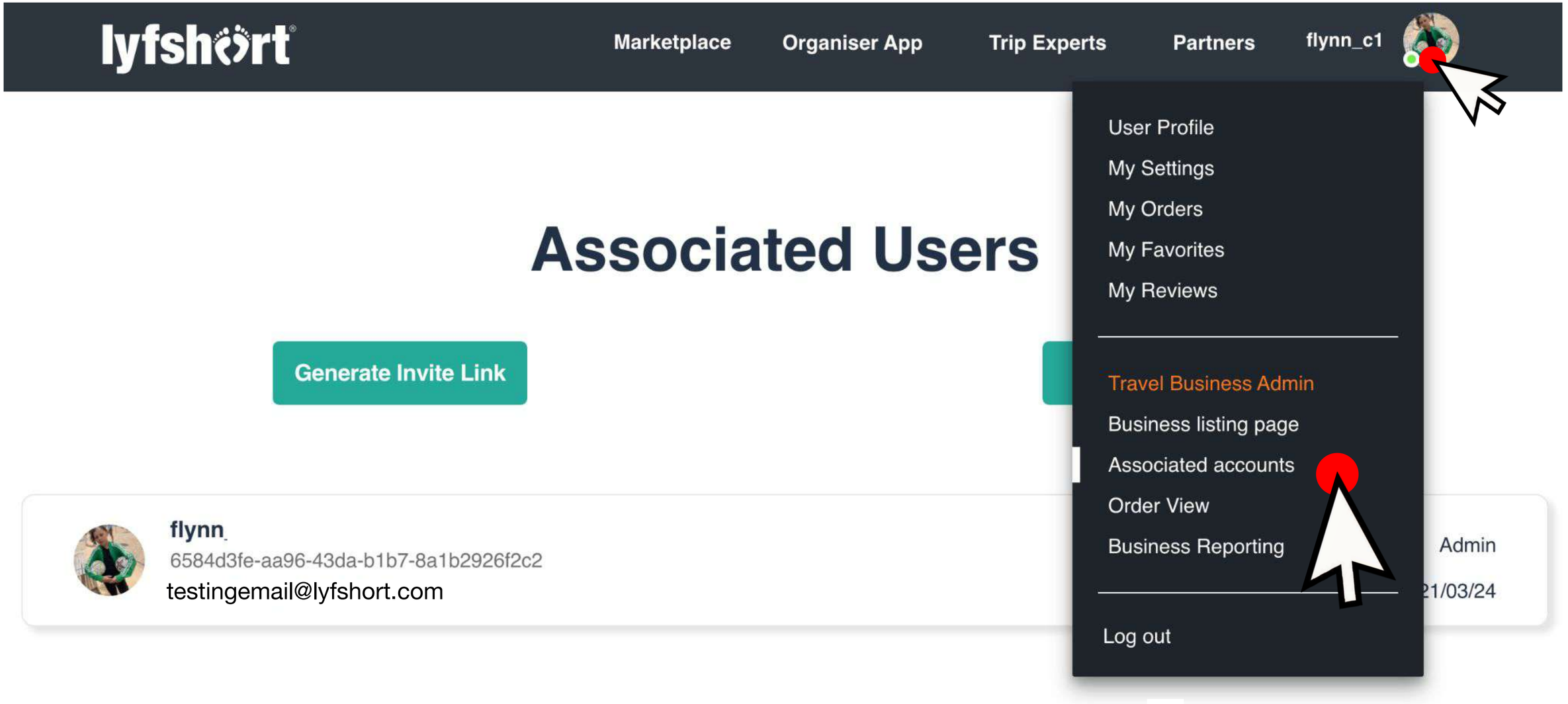
➔ Connect your bank account to Stripe to receive revenue (Trickiest part but essential)



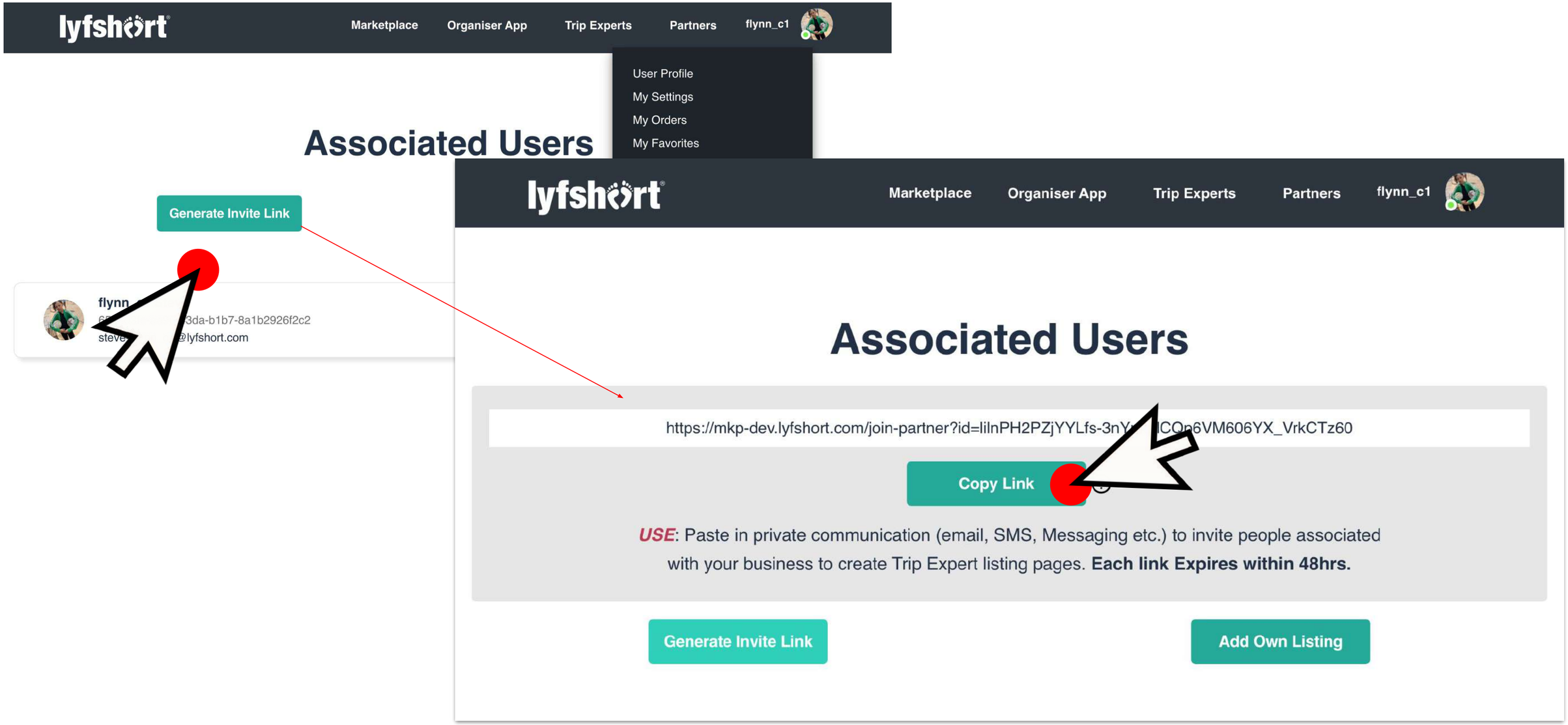
➔ Review draft business listing page then publish. This will submit application to Lyfshort for approval. (It can take up to 24 - 48hrs, often quicker, you may be contacted directly)



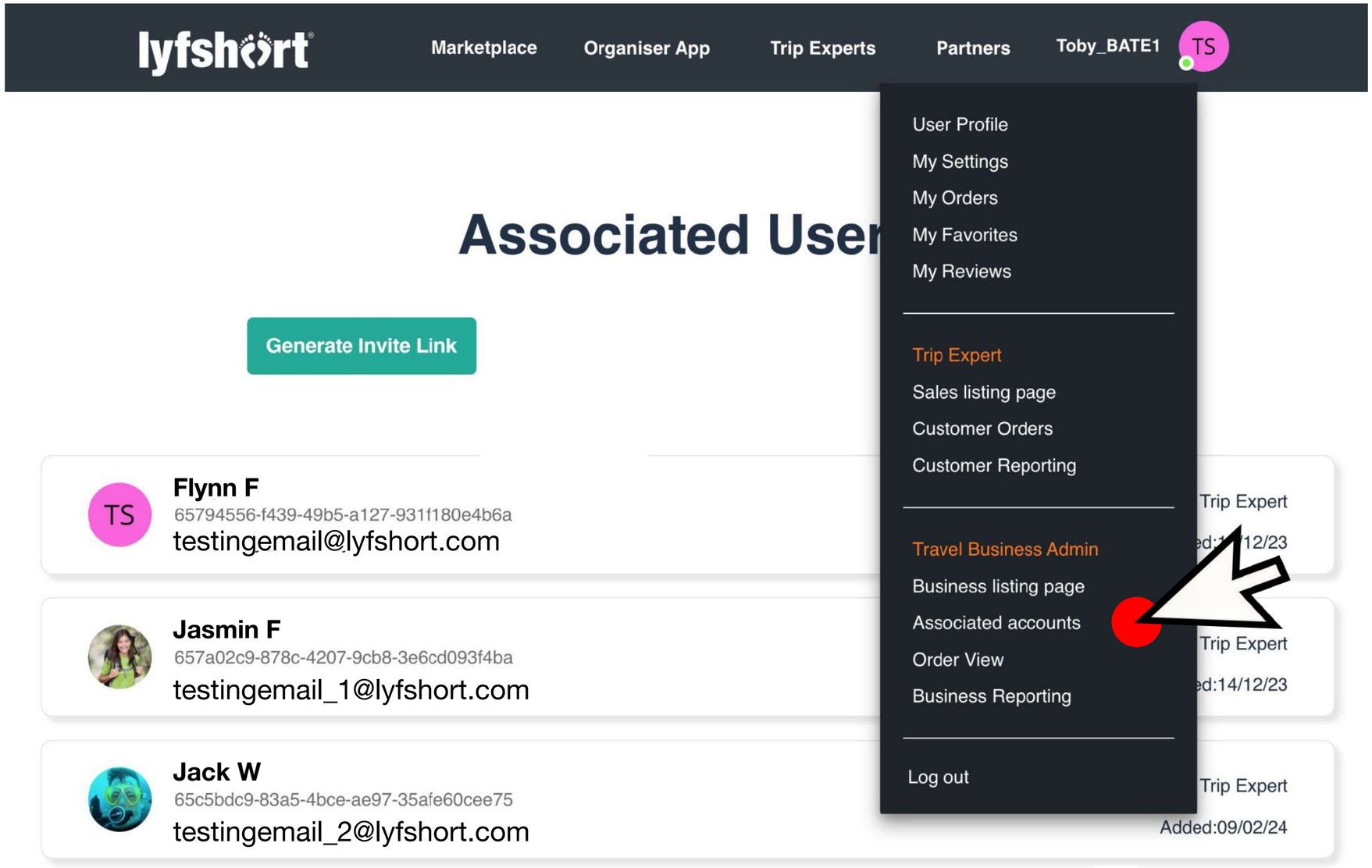
➔ When approved your listing will appear on the Travel Agency page (can check here)



➔ Once approved you will see a new “Travel Business Admin” section. Administer your businesses account here inc. editing your page, reporting and inviting your Travel Agents.

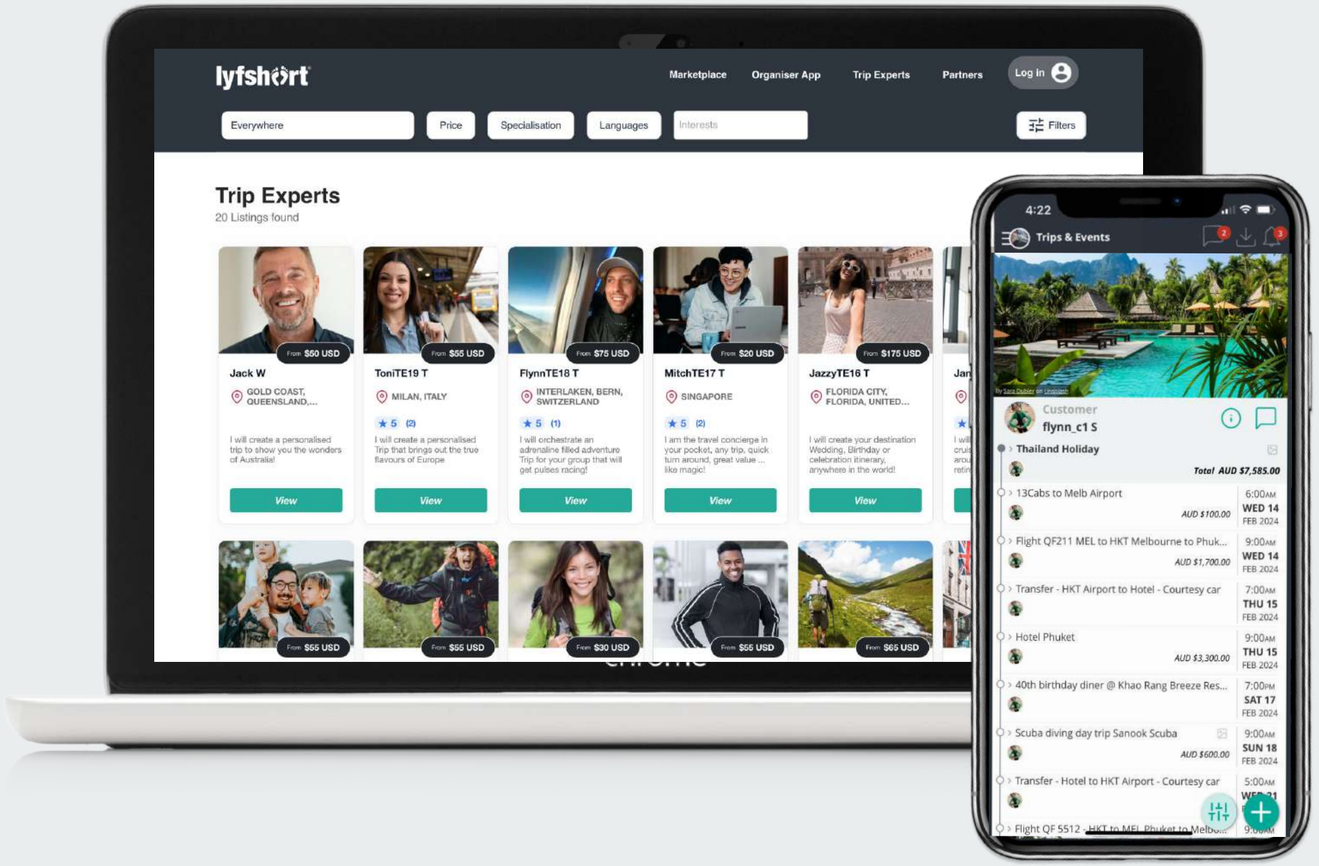


➔ Next invite your Travel Agents to **create sales listing pages** and become Trip Experts by sending them an link. (Links will expire in 48hrs so best to follow up directly aswell.)



➔ Once Travel Agents have successfully created a sales listing page they will be linked to your Travel Agency and displayed here. This also means revenue generated will be deposited into the Business bank account linked to Stripe you will be administering.

Travel Agency Partnership

For assistance please contact

support@lyfshort.com